



Emerald Advantage

MAINTENANCE CHECKLIST

Help our staff understand what your property needs! Fill out the following form and have it available for your consultation or send the information over via email:
EmeraldAdvantage@gmail.com

ROOF	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Existing Roof			
Flashing, Gutters, Downspouts			
Attic Insulation & Ventilation			

WINDOWS & DOORS	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Original, Single Paned Windows			
Adding New Windows			
Existing Interior & Exterior Doors			
Garage Door			

HOME LAYOUT, EXTENSIONS & ADDITIONS	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Existing Floor Plan & Wall Placement			
Converting Attic			
Finishing Out the Basement			

EMERALD ADVANTAGE

616-805-5996 • EmeraldAdvantage@gmail.com

KITCHEN	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Floors			
Cabinets			
Cabinet Pulls/ Knobs			
Countertops			
Sink(s)			
Faucet(s)			
Backsplash/ Tile			
Electrical Outlets			
Plumbing			
Lighting			
Appliances			

BATHROOM	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Floors			
Cabinets			
Cabinet Pulls/ Knobs			
Countertops			
Sink(s)			
Faucet(s)			
Toilet			
Bathtub			
Shower			
Shower Head/ Tub Spout/ Valves			
Bath/ Shower Tile			
Mirror/ Medicine Cabinet			
Other Bath Fixtures (Towel Bars, T-Paper Holder, Hooks, etc.)			
Electrical Outlets			
Plumbing			
Lighting			
Ceiling Fan/ Vent			

EMERALD ADVANTAGE

616-805-5996 • EmeraldAdvantage@gmail.com

BEDROOM(S)	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Paint			
Windows			
Closets (Doors, Hardware, etc.)			
Lighting			
Electrical Outlets			

ELECTRICAL	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Electrical Panel			
Electrical Outlets (Grounding, Circuit Breakers)			
Electrical Outlets Placement			
Light Fixtures & Ceiling Fans			
Light Switches			
Wiring			
In Wall/ Ceiling Speakers			

PLUMBING	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Old Galvanized Pipes (Outside of Kitchen & Bath)			
Main Water Supply Intake			
Sewer Line			

OTHER HOME APPLIANCE/ MECHANICAL	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Furnace			
Air Conditioner			
Water Heater			
Washer/ Dryer			

EMERALD ADVANTAGE

616-805-5996 • EmeraldAdvantage@gmail.com

PAINT	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Exterior Paint			
Interior Paint			

OUTDOOR	NO WORK NEEDED	NEEDS REPAIR	REPLACE/ ADDITION
Lighting			
Decking			
Landscaping			
Backyard Accessories			
House Siding			

EMERALD ADVANTAGE

616-805-5996 • EmeraldAdvantage@gmail.com